



National Trust for Nature Conservation (NTNC)

Central Office, Khumaltar, Lalitpur, Nepal — Accredited National Implementing Entity, Adaptation Fund

Request for Expression of Interest (EOI)

Date of Publication: 2083/06/17 (03/10/2026)

1. The National Trust for Nature Conservation (NTNC), the Adaptation Fund's Accredited National Implementing Entity for Nepal, invites Expressions of Interest (EOI) for the short listing of eligible, qualified, and experienced national consulting firms/companies/organizations (or joint ventures of up to three firms) to submit proposals for providing consulting services for: "Preparation of the Adaptation Fund Fully Developed Project Proposal and Supporting Technical Annexes" under the project "Empowering Local Climate Action: A Locally Led Adaptation Initiative for Resilience in the Bagmati and Madhesh Provinces of Nepal" (AF00000469), covering Makawanpur District (Bagmati Province) and Parsa District (Madhesh Province).
2. Interested proponents must be legally registered in Nepal, hold valid PAN/VAT and Tax Clearance certificates of related Fiscal Year, not be blacklisted by the PPMO, and demonstrate relevant experience in climate change/adaptation advisory services, including at least one GCF/AF/GEF-funded assignment.
3. The complete EOI document may be obtained free of cost from NTNC Central Office, Khumaltar, Lalitpur.
4. Shortlisting will be conducted based on the criteria outlined in the EOI documents. Only the shortlisted firms/ companies/ organization will be invited to submit a Request for Proposal (RFP) for the specified assignment at a later stage. Each firm is permitted to submit only one EOI, either individually or as part of a joint venture. If two or more firms/ companies/ organization are to provide services as a group, organization, or joint venture, the name, address, and profile of each firm/ company/ organization, as well as the lead firm/company/organization's details, must be provided.
5. NTNC reserves the right to shortlist or reject any or all firms/ companies/ organization without providing any reason. Further information or clarifications regarding the EOI can be obtained from the address below during office hours.
6. Expressions of interest (EOI) shall be delivered *manually to the address: National Trust for Nature Conservation, Khumaltar, Lalitpur* on or before 2083/06/26 (i.e. 12 October 2026) *at 11:00 AM*.

Attention: Sr. Administrative Officer
National Trust for Nature Conservation
Khumaltar, Lalitpur,
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